2017 AGC Federal & Heavy Construction Division
CLC Liaison Guidelines

Purpose of Liaison Position for Federal & Heavy Division Committees
- To establish productive, meaningful, and sustained mentoring opportunities for AGC members where both parties can learn from one another.
- To expose new AGC members to the Federal and Heavy Construction Division and its leaders.
- To develop the next generation of Federal and Heavy Construction Division and AGC National Leaders.
- Further develop the industry’s relationship with federal agency owners.

Liaisons for Federal & Heavy Construction Division Committees
The Construction Leadership Council is an open forum within AGC National and Chapters open to future generations of leaders in the construction industry. The purpose of the Liaison program is to act as a conduit for participants to network, exchange ideas about work and the industry, serve local communities, and continue development of professional and leadership skills. An applicant to be a Liaison DOES NOT need to be a member of either a local AGC Chapter CLC (or equivalent) or the AGC National CLC, however such participation is preferred.

Liaisons for Federal & Heavy Construction Committees will serve as advisors to Committee Chairs. Liaisons are encouraged to provide input to the Chair and Division, may participate in all Committee and Division Leadership activities, and participate in meetings with federal agencies.

Federal & Heavy Construction Division
The Federal and Heavy Construction Division includes both vertical and horizontal construction company members that work directly for federal agencies. Consequently, the Division includes several committees that serve as direct liaisons to federal agencies. Those committees include:
- Army Corps of Engineers Committee
  - Greg Ford, Choctaw Transportation
  - Shea DeLutis-Smith, Clark Construction
- Naval Facility Engineering Command Committee
  - Jeff Harper, Harper Construction Company
- Department of Veterans Affairs & General Services Administration Committee
  - Claire Archer, Gilbane Building Company
- Small Business Committee
  - Andy Brown, Glen/Mar Construction
  - Russ Alcorn, Alcorn & Associates
- International Construction Committee
  - Carole Bionda, NOVA Group
- Federal Acquisition Regulation Committee
  - Edward DeLisle, Cohen Seglias Pallas Greenhall & Furman
Each committee has at least one Committee Chair and should have at least one Liaison. The committees serve as forums for open discussion between members and an avenue for AGC and agencies themselves to directly communicate agency-specific information to members. When AGC members or federal agencies identify issues for AGC input, the Committees either provide direct feedback or form smaller Task Forces to more comprehensively address those issues.

**Liaison Responsibilities**

- The Liaison’s minimum responsibilities are as follows:
  - Complete one to three year term, based on applicant’s discretion;
  - Attend AGC Federal Contractors Conference;
  - Sign up for AGC’s Federal Contractor Report newsletter;
  - Participate in quarterly Division conference calls;
  - Communicate with Committee Chair as needed; and
  - Establish contact with AGC of America leaders and participate in other AGC of America committees, forums, and divisions as appropriate.

**Liaison Applicants**

- Those interested in serving as a Liaison for a Federal & Heavy Construction Division Committee must submit:
  1. The member application form (pages 3 & 4 below); and
  2. A signed commitment form (page 5 below) from your employer.

- Completed application and all supporting documents are due **Wednesday, January 18, 2017**.

**Liaison Selection**

- The Federal & Heavy Division Leaders will review all applicants. They will be looking for nominees who:
  1. Are willing and able to be active Federal & Heavy Construction Division participants;
  2. Can make a commitment of one to three years (three years preferred);
  3. Will attend one in-person meeting held each year (AGC Federal Contractors Conference); and
  4. Complete all portions of the application, including providing a commitment from the employer.

- Applicants will be notified whether or not they have been selected in February 2017. The successful applicant’s term will begin upon notification of his or her selection.

- Any applicants who are not selected will be given more information about the AGC Federal and Heavy Construction Division as well as other AGC committees, forums, and divisions, and will be strongly encouraged to participate in those of interest to them.
Thank you for your interest in an AGC Federal & Heavy Construction Division Liaison position. Please provide the following information in blue or black ink:

**Part One**

Full Name: _____________________________

Title & Company Name: _____________________________

Company Address: _____________________________

Office Phone: ___________________ Mobile Phone: _____________________________

E-mail: _____________________________

Age: _____

Type of work company performs? _____________________________

Number of years with company? _____ Number of years in the construction industry? ________

Name of local AGC Chapter where firm is a member? _____________________________

Have you ever held a leadership position within AGC? If so which position(s)? _____________________________

Please put in order 1 from one to 6—with 1 as most preferred and 6 as least preferred— which Liaison positions you would like to be considered for:

- _____Army Corps of Engineers Committee
- _____Naval Facility Engineering Command Committee
- _____Department of Veterans Affairs & General Services Administration Committee
- _____Small Business Committee
- _____International Construction Committee
- _____Federal Acquisition Regulation Committee

How many years would you commit to this role? One, two, or three years? _________________
Part Two

Why do you want to be involved with the AGC of America Federal & Heavy Construction Division?

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

Please list any involvement you have had with the AGC of America or its state and local AGC Chapters, such as attended a conference, served on a committee, and so forth.

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

Please list any other miscellaneous information you would like the Federal & Heavy Construction Division Leaders to know about you and your interests. You are welcome to submit a resume in addition to listing information below.

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

Completed application forms, including employer commitment form, must be submitted before close of business Wednesday, January 18, 2017, to Jordan Howard at jordan.howard@agc.org.
2017 Federal & Heavy Construction Liaison
Employer Commitment Form

By signing this form, I acknowledge that I have reviewed the AGC of America Federal & Heavy Construction Division Liaison Guidelines and Application. I am also well aware of the necessary commitment the nominee will need to make over the course of his/her tenure in this role if his/her nomination is approved, and I and my firm support that commitment.

Name of applicant: __________________________________________

Company name: ____________________________________________

Name of supervisor: _________________________________________

Title of supervisor: __________________________________________

Signature of supervisor: _____________________________________

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